VU Elements Quick Guide

Login

Login to VU Elements (http://elements.vu.edu.au) with your email credentials
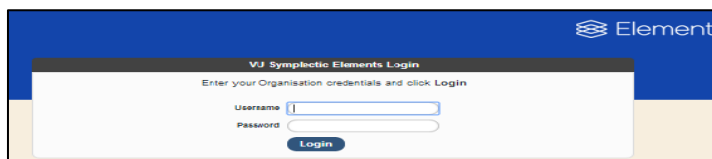
Your Home Page

1. **My Summary**
   A summary of your profile

2. **My Publications**
   Approved/pending publications by type and relationship

3. **Co-Authorship at VU**
   List of your publication collaborators at VU

4. **Publication History**
   A bar chart showing your outputs per year

5. **My Data Sources**
   The online data sources that are currently searched

6. **My Search Setting**
   Terms currently used to search the online data sources
   Experiment with the 'search settings' to get the best harvest. Start with name variants if you have published using different versions of your surname, first name and initials.

My Publications

Click on My Publications from your homepage

7. **My Publications contains three tabs:**
   Mine – a list of your claimed publications
   Pending – a list awaiting your call to claim or reject
   Not Mine – Not authored by you, the ones you've rejected
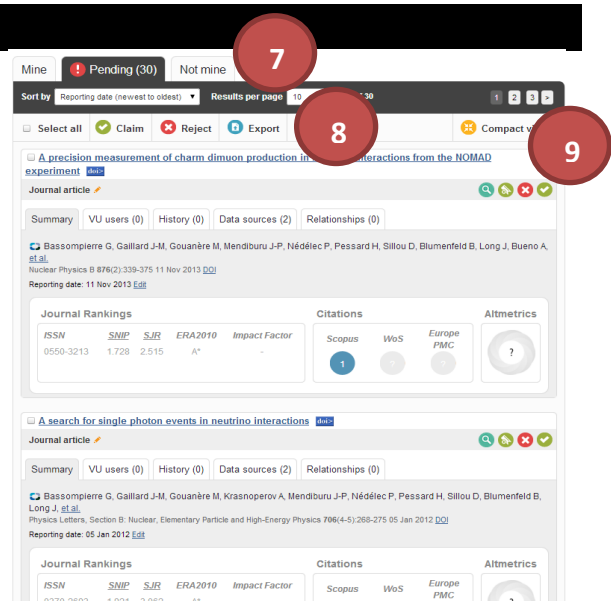   *In **Pending** tab, you may select any or all publications to be claimed or rejected*

8. **Bulk claim, reject or export**
   ☐ Select all ✅ Claim ❌ Reject ⬇ Export

9. **Single claim or reject**
   ✅ Claim if it's your publication
   ❌ Reject if it's not your publication

Add Publications

Publications not captured by data sources can be added manually or imported.

10. Click on 'Add a new publication' on the My Publications page, then click [+] next to the category you want to add

Search

11. Search a book/chapter
Enter information in the searching field(s) then click 'Go'

12. Search a journal article
Enter DOI then click 'Go'

Search result will be display at the bottom of the page, click [+] next to the item to populate the data entry form

13. Import from other sources
Click on '+' next to 'Publications' from the left Navigation menu and click on 'Import'. On the Import page, you can upload an EndNote, Reference Manager or BibTeX file.

14. Manual entry
Fill in the details of the publication that are available. Fields with * are required. Click 'skip' for categories with search page for manual entry.

Summary View of Publications

15. View publication details
Click on the title of the publication

16. Action Icons

- Upload file
- View full details
- Make favourite
- Hide publication
- Add to workspace
- Reject publication

17. Quality and Impacts
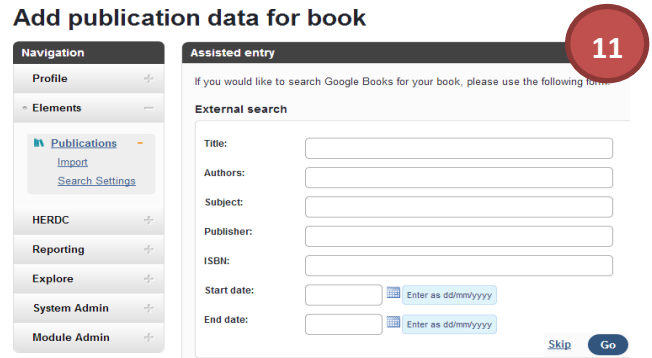Showcasing your journal rankings, citations and Altmetrics

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My Publications

Add a new publication

0 books. [+]	0 chapters. [+]	0 datasets. [+]
1 conference. [+]	41 journal articles. [+]	0 patents. [+]
1 report. [+]	0 software. [+]	0 performances. [+]
0 compositions. [+]	0 designs. [+]	0 artefacts. [+]
0 exhibitions. [+]	0 other. [+]	0 internet publication
0 scholarly editions. [+]	0 posters. [+]	0 theses / dissertatic
0 multimedia. [+]		

Add publication data for book

Navigation: Profile, Elements, Publications (Import, Search Settings), HERDC, Reporting, Explore, System Admin, Module Admin

Assisted entry — If you would like to search Google Books for your book, please use the following for

External search
- Title:
- Authors:
- Subject:
- Publisher:
- ISBN:
- Start date: Enter as dd/mm/yyyy
- End date: Enter as dd/mm/yyyy

Skip Go
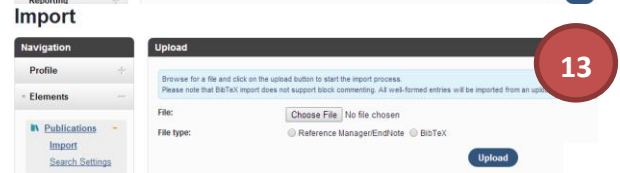
Add publication data for journal article

Assisted entry — If you would like to search CrossRef for your journal article, please use the following form:

External search
- DOI:

Skip Go

Import

Upload — Browse for a file and click on the upload button to start the import process. Please note that BibTeX import does not support block commenting. All well-formed entries will be imported from an upl

File: Choose File No file chosen
File type: ○ Reference Manager/EndNote ○ BibTeX

Upload

Add new journal article

My relationship with this journal article
Relationship type: * ☑ Author of / ☐ Editor of / ☐ Translator of / ☐ Contributor to
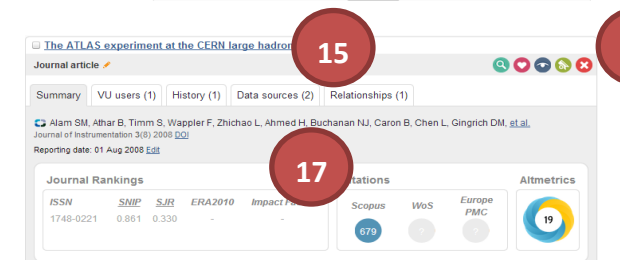
Record data
Sub types: * ☐ Article / ☐ Letter / ☐ Review / ☐ Corrigendum / ☐ Addendum / ☐ Rapid Communication / ☐ Editorial Comment

Title: *

Authors: * Last name: * Initials:

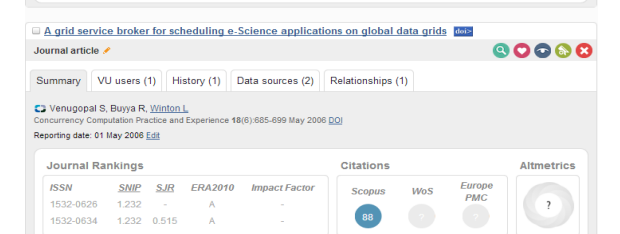☐ The ATLAS experiment at the CERN large hadro...
Journal article
Summary | VU users (1) | History (1) | Data sources (2) | Relationships (1)
Alam SM, Athar B, Timm S, Wappler F, Zhichao L, Ahmed H, Buchanan NJ, Caron B, Chen L, Gingrich DM, et al.
Journal of Instrumentation 3(8) 2008 DOI
Reporting date: 01 Aug 2008 Edit

Journal Rankings					Citations			Altmetrics
ISSN	SNIP	SJR	ERA2010	Impact F...	Scopus	WoS	Europe PMC	
1748-0221	0.861	0.330	-	-	679			19

☐ A grid service broker for scheduling e-Science applications on global data grids
Journal article
Summary | VU users (1) | History (1) | Data sources (2) | Relationships (1)
Venugopal S, Buyya R, Winton L
Concurrency Computation Practice and Experience 18(6):685-699 May 2006 DOI
Reporting date: 01 May 2006 Edit

Journal Rankings					Citations			Altmetrics
ISSN	SNIP	SJR	ERA2010	Impact Factor	Scopus	WoS	Europe PMC	
1532-0626	1.232		A	-	88			?
1532-0634	1.232	0.515	A	-				