



DUTY STATEMENT

Position Details	
Statement of duties and requirements for	
Title	Animal Welfare
Committee	Animal Experimentation Ethics Committee
Category	C

The Job

A suitably qualified person with demonstrable commitments to, and established experience in, furthering the welfare of animals

1. Duties

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- Contribute to Committee discussions and discussions so that only work which satisfies the requirements of the Australian code of practice for the care and use of animals for scientific purposes (NHMRC) is approved
- Review Committee papers prior to each meeting and from time to time review out-of-session applications
- Attend each meeting (normally six per year)
- Provide advice and feedback to reflect an animal welfare person's point of view to the AEEC

2. Selection Criteria

Essential

- Must be independent of Victoria University
- Must not be involved in the care and use of animals for scientific purposes

Desirable

- May be a veterinarian with specific animal welfare interest and experience (must provide evidence of welfare credentials and familiarity with current concerns with animal welfare community)

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- Knowledge and willingness to learn government legislation and guidelines relating to animals research and ethics
- Willingness to attend training conducted by the Victorian Bureau of Animal Welfare and Victoria University
- Demonstrated experience as a Committee member of any Committee or Committee group dealing with complex issues.
- Should, where possible, either represent an animal welfare organisation, or be nominated by such an organisation

3. Relevant Material

- Victoria University Animal Experimentation Ethics Committee Terms of Reference – <http://research.vu.edu.au/ordsite/aeec.php>
- Australian code of practice for the care and use of animals for scientific purposes (NHMRC) <http://www.nhmrc.gov.au/publications/synopses/ea16syn.htm>
- Prevention of Cruelty to Animals Regulations 2008 (Victorian Department of Primary Industries) [http://www.dpi.vic.gov.au/DPI/nrenfa.nsf/LinkView/817CFEF9C1AEDE27CA257521001ADF8418CDE14E012AB3A0CA2573FA000E0AC8/\\$file/POCTA%20Regulations%202008%20V1%20Dec%2008.pdf](http://www.dpi.vic.gov.au/DPI/nrenfa.nsf/LinkView/817CFEF9C1AEDE27CA257521001ADF8418CDE14E012AB3A0CA2573FA000E0AC8/$file/POCTA%20Regulations%202008%20V1%20Dec%2008.pdf)

4. Submitting an Application

Applications for membership must include:

- Application letter systematically addressing the Selection Criteria (above)
- A brief Curriculum Vitae

Applications are to be forwarded to:

The Victoria University Animal Ethics Committee,
 Research Services
 Footscray Park Campus
 P O Box 14428
 Melbourne VIC 8001
 Victoria University

And/Or e-mail applications to the Secretary, AECC

aeec@vu.edu.au

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