

OFFICE OF RESEARCHER TRAINING, **QUALITY AND INTEGRITY**

Application for Registration or Upgrade as a Graduate Research Supervisor **VU Academic Staff**

PART A: To be Completed by the Applicant

1. Applica	nt's Details				
Title:		Name:			
Position:					
Institute:				Campus:	
Email:				Phone:	
Employment:	VU Full Time	VU Part Time	Adjunct/Honorary App	ointment	VU Sessional
Fellowship type	e:				
2. Type of	Request				

Please tick relevant box that applies to this request:

Registration as a Graduate Research Supervisor (Complete 3a-c)

Registration Upgrade (Complete 3b-d)

Academic and Research Achievement

Please attach a brief CV with evidence of relevant qualifications and research training and supervisor professional development experience. Please include:

- a. Details of Academic Qualifications, including awarding institution and year awarded for each;
- b. Research Publications (referred papers, books. Chapters, referred conference papers) over the past five years (maximum of five publications);
- c. Competitive or other sources of research funding awarded over the last five years (maximum of five grants);
- d. Demonstration that you have fulfilled the requirements for the level proposed and wish to be considered for a Supervision Level Upgrade.

Supervisory Experience

Have you supervised (as a Principal or Associate Supervisor) a candidate to successful completion of a research higher degree? Yes Nο

If "Yes" identify the number of candidates supervised to a successful completion over the last five years.

Course	Number of Completions as Associate Supervisor	Number of Completions as Principal Supervisor
Masters		
Doctor of Philosophy		
Professional Doctorate (by Research)		

If the supervision has occurred at another University, documentary evidence should be provided. Such evidence may include a letter from the Dean of the College, Director or Deputy Director of Institute outlining the supervisory experience. Please add any other details in relation to supervision or examination of doctoral Thesis that may be of relevance.

5. Superv	rision Training		
Have you und	dertaken any formal supervision training over the last three years?	Yes	No
If "yes" pleas	e provide details (year undertaken, nature of program)		
Year	Details		
Please provid	e the following information:		
Area of resea	rch (FOR codes):		
MORA POINT	•		
6. Condit	ions of Registration		

I agree to participate in appropriate supervisory development activities as recommended in the Supervision Policy and Supervisor Registration and Development Procedure and related Guidelines (https://policy.vu.edu.au/). Ongoing registration as a supervisor will be dependent on supervisors engaging in professional development and training activities relevant to the duties and responsibilities of a graduate research supervisor.

I agree to supervise graduate research candidates in accordance with the Supervision Policy and Supervisor Registration and Development Procedure and related Guidelines (https://policy.vu.edu.au/).

Signature	Date

Please now submit your application to the Office of Researcher Training, Quality & Integrity (via researcher.development@vu.edu.au) with any required supporting documents.

PART B: Recommendation and Approval

1. Recommendation by the Deputy Director, Flagship Research Institute

The Flagship Research Institute recommends to the Dean,
Graduate Research that the Applicant be added to the Yes No*
Register of Graduate Research Supervisors.

The Institute recommends:

To register at a designated level

To upgrade registration to a higher level

Level of supervisory registration recommended:

Level 1 - Associate Supervisor

Level 2 - Principal-Supervisor

Level 3 - Experienced Principal Supervisor

	·		ertain areas in order to meet the requirements.
Additional Info	rmation or	Comments:	
 Recommended	by Deputy	y Director, Flagship	Research Institute
Name		·	
Signature			Date
2. Approval b	y the Dean	n, Graduate Researc	ch
Approved?	Yes	No	Date:
Name			Signature
varric			Signature
Additional Info	rmation or	Comments:	
For Office Use	Only:		
Trackir	ng sheet up	odated	
Employ	yment stat	us confirmed/ e-nu	ımber created (if applicable)
Curren	t box ticke	ed	
Superv	isor box ti	cked	
Interna	al / Externa	al (as appropriate) ti	icked on panel 1
		ed on panel 3	·
		(as applicable)	
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Approv	ved applica	ation PDF saved	

* If registration is not recommended, the Deputy Director will contact the staff member to discuss the reasons why the application has not been approved and will encourage the staff member to seek

Updated June 2018